ADOBE® ACROBAT® Easy Step-by Step Tutorials

Attached is a collection of brief tutorials that will help you unlock the power of Adobe Acrobat. These step-by-step instructions will get you up and running in minutes, introducing you to new ways to save time and simplify complex projects.

What's Included

Open the attached PDF Portfolio in Acrobat 9. Five folders include step-by-step instructions for performing common tasks efficiently. Keep a copy of this PDF portfolio on your computer as an easy-to-use resource for learning new techniques.

In the PDF Portfolio, you'll find tutorials in the following categories:

- Create PDF Documents – How to convert almost any kind of content into easy to share PDF files.
- Assemble PDF Portfolios – How to organize and deliver professional, high-impact content.
- Collaborate – How to more easily comment on files and track and aggregate team feedback.
- Keeping Files Secure – How to protect sensitive information.
- Working with Forms – How to convert almost any kind of content into searchable PDF files.

Enjoy learning how to use Acrobat in new ways!

Adobe